



**To:** All Stakeholders

**From:** Brittani Trujillo, Case Management Services Coordinator

**Date:** February 15, 2017

**Subject:** COMMUNICATION BRIEF  
Home and Community Based Services for Persons with  
Developmental Disabilities waiver Enrollment Overview

**Purpose:** To provide an Enrollment Overview regarding enrollments into the Home and Community Based Services for Persons with Developmental Disabilities (HCBS-DD) waiver.

**Background:** The Department of Health Care Policy and Financing (the Department) manages the waiting list for all enrollments into the HCBS-DD waiver. The waiting list is administered in accordance with the Department's regulations set forth at 10 CCR 2505-10 8.500.7 and the approved waiver application with the Centers for Medicare and Medicaid Services (CMS). The Department authorizes enrollments to the next person on the waiting list based on Order of Selection Date or through an exception process, which includes emergencies for specific circumstances, transitions from specific children and youth HCBS waivers, and deinstitutionalizations.

Administering the waiting list by Order of Selection Date and through the exceptions process ensures comparable access to the HCBS-DD waiver no matter where a person lives in the state. Once enrolled into the HCBS-DD waiver, an individual can move to any location in the state and maintain waiver enrollment and full choice of available and willing providers.

**Procedure or Information:** Please refer to the HCBS-DD Enrollments Overview for further information and instruction on the enrollment process. You may also visit the Waiting List and Enrollment website at <https://www.colorado.gov/hcpf/IDD-Services-enrollments-waitlists>

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**Attachments:** HCBS-DD Enrollments Overview

