



COLORADO

Department of Health Care  
Policy & Financing

## Home and Community Based Services for Persons with Developmental Disabilities Waiver Enrollment Overview

February 2017

This document provides information regarding types of enrollments for the Home and Community Based Services for Persons with Developmental Disabilities (HCBS-DD) waiver.

### **HCBS-Childrens Extensive Support (HCBS-CES) Transition**

When individuals enrolled in the HCBS-CES waiver turn 18 years of age, they have the opportunity to transition into the Home and Community Based Services Supported Living Services (HCBS-SLS) or HCBS-DD waivers. Only individuals who are enrolled and active in the HCBS-CES waiver qualify for this type of transition to continue services without interruption. If an individual chooses to transition to the HCBS-DD waiver, a Case Management Agency (CMA) must notify the Department of Health Care Policy and Financing's (the Department) Case Management Enrollment Coordinator of the enrollment.

If an individual chooses to enroll into the HCBS-SLS waiver initially, they cannot later enroll in the HCBS-DD waiver unless authorized by the Department via an emergency enrollment or the waiting list.

### **Deinstitutionalization (DI) Enrollment**

Individuals residing in an institutional setting and wanting to receive services in the community may be eligible to transition into the HCBS-DD waiver. The CMA must obtain prior authorization from the Department to enroll individuals into the HCBS-DD waiver who are living in an institution. Institutions include: **Skilled Nursing Facilities, Mental Health Institutions, Intermediate Care Facilities for Individuals with Intellectual Disabilities (ICF/IID) and Regional Centers.** When the DI enrollment is authorized, the CMA will notify the Department of the enrollment date.

### **Colorado Choice Transitions (CCT)**

Individuals transitioning out of an institutional setting and wanting to receive services in the community may be eligible to transition into the HCBS-DD waiver through the CCT

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program. To transition through this program an individual must reside in the institutional setting for no less than 90 consecutive days. Specific questions regarding CCT should be directed to the CCT Transition Administrator [Nora.Brahe@state.co.us](mailto:Nora.Brahe@state.co.us) at 303-866-3566.

## Emergency Enrollment

An emergency enrollment can be requested when the health, safety, and welfare of an individual or others is in danger due to **homelessness, an abusive or neglectful situation, danger to others, or danger to self**. In this case, the CMA must submit the Emergency Enrollment Request form to the Department. If the emergency enrollment is authorized, the CMA begins the enrollment process and provides the enrollment date to the Department or provides a monthly status update until the individual is enrolled.

## Foster Care Transition (FCT)

Individuals aged 18-21 transitioning from foster care or who were adopted through the Colorado Department of Human Services, Division of Child Welfare can enroll into the HCBS-SLS or HCBS-DD waiver. If an individual chooses to enroll to the HCBS-DD waiver, a CMA must notify the Department of the enrollment date.

If an individual chooses to enroll into the HCBS-SLS waiver initially, they cannot later enroll in the HCBS-DD waiver unless authorized by the Department via an emergency enrollment or the waiting list.

## Transferring Enrollment

Once enrolled into the HCBS-DD waiver, an individual can move to any location in the state and maintain waiver enrollment and full choice of willing and available providers. This transfer between CMAs does not affect enrollment and does not need authorization from the Department.

## Terminating Enrollment

An enrollment will be terminated for those individuals who move out of state, are institutionalized, elect to terminate services, pass away, or are no longer financially or functionally eligible for waiver services.

## Waiting List Enrollment



Each fiscal year, the Department has a maximum number of individuals that can be enrolled into the HCBS-DD waiver. This number includes the number of individuals transitioning from HCBS-CES as well as emergency, foster care and DI enrollments the Department receives and authorizes. The Department then authorizes enrollments from the waiting list based on order of selection date.

Once authorized, the CMA must make contact with the individual on the waiting list to determine if the individual would like to enroll into the HCBS-DD waiver.

If you have questions or concerns, please follow this link to fill out the stakeholder feedback form. <https://www.colorado.gov/hcpf/IDD-Services-enrollments-waitlists>

